



## CORPORATE EVENTS AGREEMENT 2018

Outside groups may schedule parties from 5:30 – 7:30 PM after the Designer House's normal operating hours, with the exception of Thursday evenings. The party will include a private tour of the designer house. The date selected is \_\_\_\_\_.

RSOL (Richmond Symphony Orchestra League) will provide tour guides, a tent, tables and chairs for 50 people. Linens are not included.

Fee Schedule: Fewer than 50 guests: \$250, plus \$20 per guest

More than 50 guests: \$500, plus \$20 per guest

The party host is responsible for food and drink for the party. The host may negotiate with the RSOL preferred caterer who caters the designer house café. There is no requirement to use the preferred caterer, but RSOL must be notified if another caterer is used.

If wine, beer or liquor is served, the host is responsible for obtaining and paying for the ABC license or having the caterer use its license.

I agree to the terms listed above and furnish the following information:

Party Host/Company: \_\_\_\_\_

Number Attending: \_\_\_\_\_

Caterer Obtained: \_\_\_\_\_ --

RSOL Contact: \_\_\_\_\_

Terms Accepted by: \_\_\_\_\_

Date \_\_\_\_\_

Send to: [info@rsol.org](mailto:info@rsol.org)